

FUGMAN ELEMENTARY

2023 – 2024

Parent/Student Handbook



MISSION

Our mission is to develop 21st-century learners who are well-rounded academically, socially, and emotionally. We believe in creating an inclusive environment where all students can learn. At Fugman, we take pride in holding high standards but providing students with the necessary tools to reach those standards.

2018 California Distinguished School
2015 Gold Ribbon School

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Clovis Unified School District



An Affirmative Action/Equal Opportunity Employer
Notice of Nondiscrimination: The Clovis Unified School District does not discriminate on the basis of race, color, sex, disability, or national origin in admission or access to and treatment of employment in its programs and activities as required by Title VI, Title IX, and Section 504.
Complaints contact: Human Resources Office 327-9300

MESSAGE FROM THE PRINCIPAL

On behalf of the faculty and staff, welcome to Fugman Elementary, Home of the Marlins. We look forward to working in partnership with you to provide the best education possible for your children. The Fugman program reflects our belief in high standards and high expectations in the Clovis North Area. We are committed to maintaining a strong academic program using innovative approaches with a focus on continuous improvement for all students. This handbook has been prepared to provide a convenient reference for basic and essential information concerning the operation of the school. We are dedicated to teamwork and in maintaining a tradition of excellence at Fugman Elementary. We are eager to work with you and your children to make this a rewarding and productive year!

BELL SCHEDULE

TK/Kindergarten Regular Schedule
AM Session 7:45 AM – 11:15 AM
Session 11:15 AM – 2:45 PM

Wednesday Early Release
AM Session 7:45 AM – 10:30 AM PM
PM Session 10:30 AM – 1:15 PM

Grades 1-6 Regular Schedule Wednesday Early Release

School Starts 7:50 AM
School Ends 2:45 PM

School Starts 7:50 AM
School Ends 1:15 PM

ARRIVAL AT SCHOOL

Students should not be on campus prior to 7:35 AM unless in a supervised program such as Campus Club or any scheduled co-curricular meeting.

EARLY DISMISSAL

Every Wednesday is early dismissal. School is dismissed at 1:15 PM every Wednesday for grades PMK-6th. Morning Kindergarten dismissal is at 10:30 AM.

ATTENDANCE/ABSENCES

If your child is absent from school for any reason, please call the school office each day of absence or send a note stating the reason for the absence when your child returns to school. You may also clear absences online at: fugman.cusd.com. All absences must be cleared within five days after the occurrence. Uncleared absences are considered unexcused and truant.

TARDINESS

If your child arrives to school after 7:50 AM, he/she must first report to the office to obtain a tardy slip to be given to the teacher. Five or more absences or tardies is considered excessive and will result in a letter from Student Services and School Attendance. Being tardy prevents your child from receiving critical instruction and interrupts the learning process of other children. For this reason, repeated tardiness (truancy) will result in a letter being sent home to the parents. Habitual tardiness will be referred to the Fugman Student Attendance Review Board (SARB).

INDEPENDENT STUDY

Students who will be absent from school for a series of days need to be placed on an Independent Study Contract. This contract must be signed by parents prior to the student leaving school. All assignments must be completed and returned on the day the student returns. Please give your child's teacher at least 48 hours advance notice to prepare the work and contract. A packet that is not turned the first day back to school will be deemed incomplete and the student will receive an unexcused absence on their attendance record. Independent study contracts are subject to change.

RELEASE OF CHILDREN DURING SCHOOL HOURS

When picking up students from school during school hours, all parents must electronically sign their children out in the office. **Children will not be released to anyone not listed in the computer system.** Parents with court-ordered custody should provide a copy of current court orders to the office to avoid confusion or conflict. No child may leave the school grounds unless the school office has granted approval. Please don't ask to have your child leave for lunch earlier than the designated lunch hour to avoid class disruption. **Parents may only take their own children to lunch.** We ask parents to have their child back to school at the end of their normal lunch period.

MOVING

A student's school assignment is based upon the residence of the parent or court-appointed guardian. If you move, you must notify the school within five days. If you are found to be out of the Clovis Unified School District or the Fugman attendance area and have not notified the office, your child can be **immediately withdrawn** and your request for an intra- or inter- district request for your child to remain at Fugman can be denied. All financial obligations must be cleared before leaving.

WITHDRAWING YOUR CHILD FROM SCHOOL

Should your family find it necessary to move out of Clovis Unified School District, please follow the steps below to make for an easier withdrawal for both you and your child:

1. Notify the school at least two days prior to your child's last day at school. You may call or send a note to the school office.
2. Return all library books, textbooks, and uniforms, and pay any fines or loans.

DO NOT BRING TO SCHOOL

Children are not allowed to bring live animals, gum, sunflower seeds and playthings to school except by special permission from the teacher. These include but are not limited to, electronics, trading cards and balls. Toys can also pose a safety hazard for children and staff. Teachers may take such items from students and hold them for the parent to pick up.

SCHOOL MEALS

Breakfast and lunch are available at Fugman Elementary School. For the 2023-2024 school year, free lunches will be available for all students. Applications for the meal program are available on-line. If dropping off a lunch please drop it off in the office rather than to hand it to the student as they pass by to lunch.

CELL PHONES

Cell phones and Apple watches must be turned off and in students' backpacks until the end of the day. **Students may not use their devices during school hours to place calls or send text messages.**

TELEPHONE

The office will **not** transfer calls for a student into the classroom. In an emergency, we will promptly take a message to the student. Please be sure to make arrangements with your child as to when and where you will be picking them up after school. This will cut down on telephone usage after school in the office.

PARENT VISITATIONS

Parents are welcome and encouraged to visit the school but must follow proper procedures to ensure child safety. Visits should be scheduled in advance with the teacher so that suggestions for appropriate time will make the visit as productive as possible. Teachers will **not conference** with parents **during class time**. In the interest of safety, all visitors must check in at the office and provide a driver's license upon arrival at school prior to visiting a classroom. All visitors are required to wear a visitor or volunteer badge. All visitors without a badge will be directed to the office. This procedure will assist the staff in offering a safe, secure environment for our students. Parents wanting to visit special education classrooms must contact the Clovis North Area Program Specialist.

LOST AND FOUND

Many articles become lost or are left unclaimed during the course of the year. It helps if personal belongings are clearly marked on the inside label with your child's name so that your child can identify his/her articles easily. Children may claim lost items by checking with their teacher or checking the lost and found bin in the cafeteria. At the end of each quarter, unclaimed items are given to a charitable organization.

SCHOOL PARTIES AND BIRTHDAY TREATS

Room parents plan class parties scheduled during the year by each grade level. Room parents coordinate with the teacher for these events, which generally are scheduled at the end of the day. Our district and school site believe that all food and beverages provided at our schools should support the health curriculum and

promote student safety. It is intended that standards adopted by the district for food and beverages offered at school sites meet or exceed state and federal nutrition guidelines.

As such, Fugman will not allow distribution of outside food during school hours. Instead, we encourage alternate items (erasers, pencils, stickers, etc.) to be utilized for birthdays in lieu of food.

The only exceptions to this policy will be on the dates of pre-arranged class parties (dates designated by the site) or when other prior notice has been given by the teacher or site.

- For pre-arranged parties, only store-bought, packaged food items will be allowed and must include clearly identified labels, ingredients, and nutrition facts. Please exercise caution when making these purchases, as most items purchased at bakeries (grocery store or stand-alone) do not meet nutritional guidelines and may have been prepared on surfaces where specific food allergens (peanut, etc.) are present.
- For class/school "reward" activities where food will be served, parents will be notified ahead of time of the foods intended to be provided. Parents may opt their child out of the activity/meal or request or send an alternate offering to the school if desired.
- Teachers may continue to utilize small motivational/celebratory treats in the classroom (licorice, bite-size candies, etc) as long as they have notified parents of their intent to do so and have determined that the items contain no allergens for students within their class.

We also ask that **no balloon or gift deliveries be sent to the school**. Please do not distribute invitations to private parties at school.

VOLUNTEERS/VISITORS AT FUGMAN

A key part of Fugman Elementary's total plan is community involvement. Volunteers are needed in the classroom to make copies of instructional materials and help the classroom teacher. If you are interested please talk to your child's classroom teacher regarding how you can volunteer in the classroom. All volunteers/visitors must conform to CUSD guidelines by submitting a volunteer application, picture ID, RAPTOR scan, TB clearance by school nurse or doctor to the school office each year and any other documents (vaccinations) required by the district. Volunteers should adhere to the CUSD dress code when volunteering, be cleared through RAPTOR, and obtain a volunteer badge from the office before going to the classroom. Please do not bring small children with you to volunteer. TB clearance is valid for 4 years, but on-line volunteer form must be completed annually.

FIELD TRIPS

All field trips will be curriculum based to increase student achievement. Approved permission slips must be signed by a parent before a student can go on a field trip. Telephone permission is not allowed. Students may be charged reasonable fees for transportation or asked for a donation to cover expenses, but no student shall be denied participation for financial inability. Collection of money for field trips must be paid in advance; therefore it is very important parents pay attention to the deadline for the permission slip and money needed for the trip. Students must be clear of all financial and library obligations to participate in field trip activities at the end of the year. Chaperones for all field trips must adhere to CUSD guidelines for dress code, fill out the CUSD volunteer application and provide drivers' license, TB clearance and/or other required documentation. Please do not bring small children with you to field trips. All students are required to ride in the bus with his/her classmates. Students must return to school before parents can check them out. See also medication at school.

COMMUNICATION

Communication is a top priority for the staff at Fugman Elementary School. Fugman uses several different types of media (marquee, Parent Connect, Instant Connect, Website, School App, Peach Jar, and Instagram), to inform parents and the community of upcoming events at the school site. The Smore newsletter (now called the Marlin Messenger) is emailed every week and can be accessed by clicking on the link in the email and texts. After it runs, it will be posted on our website

as archive and a reference if information needs to be located in prior communication. In addition, newsletters are sent home by the teachers. The Fugman website can be accessed at: www.fugman.cusd.com. The website includes e-mail addresses for all teachers and administration at Fugman Elementary School.

PTC

Please consider joining our Parent Teacher Club (PTC). Your support ensures participation in an organization that provides our students with activities and raises money for support of special purchases for the school. Meetings are announced in the school newsletter, the Marlin Messenger, and marquee. PTC information is sent home at the beginning of each school year and can also be found through a link on the school website.

IDAC COMMITTEE

The district has developed a parent Intercultural and Diversity Advisory Council (IDAC) which assists the district in monitoring progress toward promoting positive human relations. Fugman has established an IDAC Committee which will meet quarterly with the principal to provide input regarding human relations concerns and promoting a positive school climate and programs at Fugman.

SCHOOL ASSESSMENT REVIEW TEAM (SART)

School Assessment Review Team (SART) is a team of parents and staff who meet quarterly to provide a forum for school communication among all groups in the school community. The committee also coordinates the annual SART Parent Survey and selects a site representative for the district and area level of the SART process. The team evaluates school programs and their effectiveness and makes recommendations. We encourage all parents to join us at the SART meetings once a quarter.

SAFETY CONCERNS

Please notify the office staff or administration if you have any on site or off-site safety concerns that may impact the well being of our students. Please remind your children to follow all safety rules, including using the cross walk as the only area to cross the street. If your child is a walker, discuss the walking route they will take. Advise them to walk with a friend and go straight home. If your child is a bike rider, review all bike safety rules including the ones mentioned for walkers. Remind your child to wear a helmet at all times and lock their bike.

BEFORE/AFTER SCHOOL PICK-UP AND DROP-OFF

Circle drive/curb areas designated for student pick-up and drop-off are designed to keep traffic flow moving during heavy traffic times before and after school. Do not get out of your vehicle or leave your vehicle unattended on the curb during this time. Please follow Enter/Exit signs into all parking/circle drive areas. Handicapped spaces may only be used if you have a handicap sticker displayed on your vehicle. Children will be allowed to cross the parking lot or street only when accompanied by an adult. Please do not park in the RED BUS LOADING areas.

EMERGENCY PROCEDURES

A plan of action has been established at Fugman that outlines specific action in the event that student safety is threatened. If a crisis situation exists this document informs and mandates procedures that immediately provide consistent responses from school employees. Throughout the year, drills are conducted to insure appropriate safe procedures for students and school employees. Emergency procedures are reviewed with staff each year in accordance with California law and the CUSD emergency procedure plans.

FOGGY DAY SCHEDULE

On foggy mornings, bus departures may be delayed. The announcement of a Schedule A – two-hour delay or Schedule B – four hour delay will be broadcast over local radio and television stations starting at 6:15 AM. Therefore, if your student rides the bus their normal pickup time will be delayed accordingly. Even though buses are delayed, classes will start at the usual time.

STUDENTS STAYING AFTER SCHOOL

Only those students in ELOP programs (ASES/Campus Club) or students who are

involved in after school sports, intervention, or other co-curricular activities supervised by members of our staff may remain after school. Students must have permission slips on file in order to participate. **Siblings are not allowed to wait for their older siblings involved in extra-curricular activities.** A teacher may request that a student remain after school, but only with parent permission. On game days, all students who regularly go home after school will do so unless they remain under adult supervision by a parent or guardian.

NURSING SERVICES

A school health services assistant will be in the health office 5 days a week. All HSAs are CPR/First aid certified. Credentialed school nurses are on campus for the following: Mandated vision/hearing screening, special education and 504 health assessments, ensure immunizations are compliant with CA state law, provide health education resources for school staff, students and parents, maintain student records, contact parent/guardian regarding health problems and/or excessive absences, communicate with health care providers regarding health issues and impact on education (within HIPPA regulations), and develop health/safety plans for student with high risk medical diagnosis.

MEDICATION AT SCHOOL

- **ALL** medications (even over the counter medications including Tylenol, Advil, cough drops and eye drops) must be checked through the nurse's office.
- CA Education Code Section 49423 requires that any medications to be taken at school must be presented with:
 - A **written** statement from the **physician** detailing the name of the medication, amount, method and time schedules by which the medication is to be taken.
 - A **written** statement from the **parent/guardian** indicating their desire for the school to assist the pupil in the matters set forth in the physician's statement.
 - The medication must be **clearly labeled** and sent to the school in the original container from the pharmacy.

The Health Office does not keep medication for general student use. The **"Medication at School" form is available in the health office.** Please review the policy carefully. It is also available on the District Web Site under Departments, Nursing, Medication at school form.

- **NO MEDICATIONS WILL BE GIVEN AT SCHOOL UNLESS ALL REQUIREMENTS ARE MET.**
- **For Medical Support/Services for field trips and extra-curricular activities, see school nurse.**

FIRST AID, ILLNESS, & INJURIES

- If a student becomes ill or injured at school, he/she will receive every care and consideration.
- Parents will be contacted for injuries of a serious nature or if a student is too ill to remain at school or has a rash of unknown origin.
- Injuries which occur at home should be cared for at home.
- The nurse is always happy to consult with parents regarding health problems upon request.
- After an extended illness, or injury, the student should follow up with the school nurse for any needed care or accommodation.
- If your child has ONE of the following, he/she should be kept at home:
 - Illness affects your child's ability to participate in class.
 - Vomiting/diarrhea
 - Fever of 100.0 or greater within the last 24 hours
 - Initiation of antibiotics within the past 24 hours
 - A sore throat, particularly if accompanied by headache and/or upset stomach. These symptoms could indicate strep throat.

Upon student's return to school parents are to provide documentation from health care providers indicating any limitations or special considerations/equipment necessary to the student's continued care at school. It is very important that the health office have updated contact information. If there is a change in contact information, please contact the health office. Changing information on Parent Connect does not alert the health office.

RETURN TO SCHOOL

If a student is sent home with fever, they may not return the next day. Students may not return until the following criteria are met: Symptom free for 24 hours. This includes fever, vomiting, diarrhea, cough and rash. Free from fever for over 24 hours without use of fever reducing medication such as Tylenol or Motrin. Student should complete 24 hours of antibiotic treatment prior to returning to school (if treated with antibiotics).

HEAD LICE POLICY

Clovis Unified School district operates on a NO LICE policy. Under this policy, students will be sent home if evidence of head lice is found. Students may not return until treatment has been completed and hair/scalp are free from live lice. The student must check in with the school nurse or the office staff before he/she returns to the classroom. Class checks are no longer part of district policy.

PHYSICAL EDUCATION EXCUSE

For grades 1st – 6th Physical Education will take place a minimum of 200 minutes every 10 school days. Refer to your child's classroom schedule for exact days and times. If a child is to be excused from P.E. for more than a 3-day period, a written doctor's excuse will be required. This note should include a diagnosis and specific date for returning to PE as well as any limitations that might apply. Crutches, wheelchairs and other devices require a doctor's prescription indicating direction for use and the student has been educated to use the device. If a student is excused from PE, whether by parent or doctor's note, they will not be allowed to participate in after school sports practice or weekly game until they are healthy enough to return to PE.

FIRST GRADE PHYSICALS

California State Law requires that all children entering 1st grade have a Child Health and Disability (CHDP) physical exam within 18 months of beginning 1st grade. The health office requires proof of this Physical.

CHILD PROTECTIVE SERVICES

It is important parents understand that all school personnel are "Mandated Reporters" of child abuse. Should a staff member have even the slightest suspicion that a child has been abused, they must report it to Child Protective Services (CPS).

GRADING/REPORT CARDS

Report cards are sent home/available online after each quarter except for the first quarter where a parent conference is scheduled. Parents should check their child's grades through Parent Connect on a regular basis. The following criteria scales used in grades 2-6 are easy ways to help parents see and understand their child's academic progress.

Achievement

A = 90 – 100% (outstanding work)
B = 80 – 89% (above average work)
C = 70 – 79% (average work)
D = 60 – 69% (below average work)
below 59% (failing work)

Effort

O = Outstanding
S = Satisfactory
N = Needs Improvement
U = Unsatisfactory F =

PARENT TEACHER CONFERENCES

Teachers are available for conferences either in person or by phone. Conferences may be scheduled by calling the teacher. Parents may **not confer with teachers during class time.** If canceling a conference appointment, please call at least 24 hours in advance so another parent conference can be scheduled. Parents will be asked to attend at least one individual conference during the year to discuss student progress.

Positivity Project

The Positivity Project is a widely implemented approach to character education, which many Clovis Unified School District schools have adopted. The Positivity Project is grounded in positive psychology's 24 character strengths. These

strengths apply to all individuals and align with school values nationwide. Every single character strength is important — and they provide teachers, students, and staff with a broad common vocabulary to discuss the good in individuals.

STUDENT RECOGNITION

Fugman recognizes students for showing outstanding character. Students receiving awards will be recognized at our semester and end of the year awards assemblies. Students are recognized for Principal's Math All-Star, Sparthenian Reader Award, High Honor Roll, Principal's Honor Roll, and Athletics. Details will be distributed at Back-to-School Night.

HOMEWORK POLICY

Homework is an extension of the classroom, giving student reinforcement in using what has been taught in the classroom. Homework may refer to assignments not completed in class as well as additional projects or assignments to be prepared by the student outside of the school day. If your child is absent from school and you wish to obtain his/her homework, **please notify the school before 10:00 AM**. This will give the teacher time to gather materials and send homework to the office for pick-up after school.

EXTRA-CURRICULAR PROGRAMS

Involvement is the key word in the Fugman Elementary extra-curricular program. Please encourage your child to become involved. It is a school goal that 100 percent of the fifth through sixth grade students participate in at least one extra-curricular activity. Programs for fifth-sixth grade students include Athletics, Orchestra, Band, Choir, Pep and Cheer, Student Council and Drama. Fourth graders may participate in Cross Country, Track, Wrestling, and Intramurals. All grade levels are eligible to participate in school-wide poster and essay contests.

CODE OF PARTICIPATION

When students elect to participate in an extra-curricular program, they must recognize that they have assumed certain responsibilities and obligations to the coach or advisor, to the other members of the activity, and, certainly, to themselves. In essence, the terms of the *Code of Participation* are as follows:

- The participant will maintain a satisfactory level of academic achievement ("C" average) and demonstrate satisfactory behavior and citizenship.
- The participant is expected to abide by the practice, meeting, or rehearsal schedule established for the activity. Certain absences or tardies may, of course, be excused as with classroom attendance. However, the participant has the OBLIGATION to clear these with the coach or teacher in charge of the activity. Failure to do so is grounds for disciplinary measures as in the case of tardiness or truancy from the classroom.
- The student is expected to participate in the activity in a positive manner by showing proper conduct, striving to learn and grow in his/her abilities or skills and contributing to the group effort to the best of his/her ability.
- The participant is expected to respect and properly care for all property and/or equipment issued in conjunction with the activity. This is especially pertinent to members of athletic teams who are issued uniforms. Team uniforms are the property of the school (purchased with Student Body Funds). Students who NEGLIGENTLY lose or cause UNDUE damage to such school property will be charged for its replacement. All uniforms and equipment must be returned before the start of the next season.
- The participant will not "quit" an activity. Normally, there is a one-week "grace" period during which the student may join an activity and decide if he/she wishes to continue. A student may drop the activity during that time with no conditions. After that time, the student may drop the activity only after consultation between the parent and the coach/advisor and a conference between the student, coach/advisor and the principal. In the case of athletic teams, a student who drops a sport after the grace period may not join another team during the same season.

We cultivate and expect appropriate sportsmanship-like conduct at all times. Poor sportsmanship could result in immediate suspension or removal from the team.

BLOCK "F" AWARD

The Fugman Block F Award is the highest award a student may earn. Students in grades 4-6 are eligible for this award. The criterion for earning this award reflects a broad base of participation, achievement and service which exemplifies the Clovis Unified Sparthenian model of achievement in Mind, Body and Spirit. In order to earn the BLOCK F, a student must accrue points in each category as outlined in the Block F scoring sheet. Students earning this prestigious award will receive a Block F plaque/disc presented at a special ceremony once a year.

AIR QUALITY GUIDELINES FOR PRACTICES AND GAMES

CUSD has established Board Policy 2403 to establish regulations for bad air days. Whenever the AQI is forecast to reach above 150 – Red, Unhealthy Air Quality, students diagnosed with asthma, heart conditions or other respiratory ailments on the nurse's list, **MAY NOT PARTICIPATE**. The site and District will monitor real time air quality reading to determine when the AQI actually reaches 150. **No parent waivers are accepted.**

GENERAL RULES FOR STUDENT CONDUCT

Fugman Elementary has high standards of conduct and behavior for all its students. We believe it is important for students and parents to know and understand the following rules. Every student has the right to learn, and every teacher has the right to teach!

The Fugman staff will work in partnership with students and parents to reinforce positive behavior. Students are expected to follow the SWIM behavioral expectations (Show Good Character, Work Hard, Include Everyone, and Make Wise Choices). Staff will counsel with students and make parent contact as necessary. Intervention steps will be taken to correct the behavior. Parent/student conferences will be held to address inappropriate behavior. California Education Code will be enforced to insure a safe and positive learning environment. **Please use the CUSD Student and Parent Rights and Responsibilities Guide for detailed Governing Board policies and Administrative Regulations.**

NON-PRIVILEGE STATUS

Any student suspended from Fugman will be placed on non-privilege status for five school days beginning on the first day of their return to school from their suspension. Any non-privilege status requires that the student not participate in or attend any school activities or functions for the assigned number of school days. No exceptions will be made to this rule for athletes, performers, or for any special events. Any offense that leads to suspension, an office referral or poor attendance, will be an automatic elimination from the special character accountability event and may affect participation in extra-curricular activities.

ACCELERATED READER (AR) PROGRAM – GOALS AND UTILIZATION OF PROGRAM

The purpose of AR is to improve reading fluency, build vocabulary development, strengthen reading comprehension skills, and promote a love and enjoyment of reading various genres. This program encourages students to not only read at their independent reading levels, but at their own pace. After students have read their chosen book, they use their personal login information to take a short computer-based test to determine their understanding of the text. AR points are earned based on the correct answers to the quizzes. In grades 4-6, students' AR points constitute 10% of their reading grade each quarter.

This program encourages and supports students reading independently at their own instructional levels. Appropriate use of this program includes:

- Students maintaining confidentiality/privacy of their login information (not sharing or providing login information to peers, siblings or others)
- Students testing on books they have independently read (not testing on books of movies they have viewed or testing on books they have not read)
- Students testing on books within their AR reading range (not testing on books that are below their level). Students may test on books that are above their range with teacher permission.
- Students are only permitted to take tests for themselves (cannot take tests for others or provide answers to others)

- Sparthenian Readers awards are issued at the end of the school year

Your help in communicating these expectations is greatly appreciated. Should conditions exist where expectations are not being followed as outlined, parent contact will be made, and appropriate action will follow. Thank you for your support at home in reinforcing the academic goals of this program with your student. As always, if you have questions, please contact us.

BUS CONDUCT

It is a privilege to ride the school bus and appropriate behavior is expected at all times. When a student violates a District bus regulation, the bus driver will report the incident to the principal. Student and parent contact will be made. If a student violates bus regulations, he/she may be suspended from riding the bus for a specific period of time. See CUSD Student Rights and Responsibilities for general bus riding rules.

DRESS CODE

The Governing Board of Clovis Unified School District has established specific standards of dress and grooming in order to promote a safe school setting conducive to a positive learning environment. Dress or grooming that draws undue attention detract from the educational process and is therefore unacceptable.

General Guidelines – the following apparel is **unacceptable to wear to school:**

- Articles of clothing which display gang symbols, profanity or products or slogans which promote tobacco, alcohol, drugs or sex; materially interfere with schoolwork; or create disorder or disrupt the educational process are not allowed.
- Any clothing or apparel that a student or group of students wear to identify themselves for the of harassing, threatening, or intimidating other will not be allowed.
- Extreme fashion that draws undue attention to the student will not be allowed. This includes distracting clothing and distracting make-up.
- Jackets and other apparel depicting professional sports teams shall not be worn. Jackets or other apparel depicting college or university teams are acceptable unless such team designations are associated with gangs or otherwise conflict with the standards for acceptable apparel.
- Underwear-type sleeveless shirts, athletic tank tops, beach/swim wear, halter-tops, tube tops, spaghetti straps, bare midriffs or chests, see-through or fishnet outfits or off the shoulder or low-cut tops. Clothing that exposes bare midriffs or cleavage is prohibited at any time during school or school-sponsored activities or events. Shoulder straps on tops and other clothing must be a minimum of two inches (2") wide.
- Dresses and skirts are to be worn no shorter than five inches (5") above the top of the kneecap, but no shorter than mid-thigh.
- Shorts are to have an inseam of at least five inches (5"). Shorts are to be stitched evenly around, and if frayed, must be stitched to avoid further fraying. Holes revealing skin or undergarments are not allowed. Spandex or Lycra shorts are not permissible.
- Straps on shoes and clothing must be fastened at all times.
- Leggings and jeggings are permitted but cannot be see-through or have mesh or ruching above the knee. Tops worn with leggings and jeggings must not expose bare midriffs at any time during school or school-sponsored activities or events.
- Shoes must be worn by all students. No hard-toed or steel-toed shoes/boots will be allowed. Backless shoes commonly known as "flip-flops," "beach shoes," "soccer sandals," "zories," and/or thongs are inappropriate and will not be allowed.
- For safety reasons, students in pre-school through 6th are not allowed to wear flip flops, shoes or sandals without a heel strap
- No slippers or sleepwear will be allowed
- Excessively baggy pants are not allowed. Pants cannot exceed five inches (5") when measured at the kneecap of the straightened leg. Pants must fit and be worn at the natural waist. The bottom of the pant leg may not drag on the ground. Pant hems must not be stapled or pinned.
- Sleepwear is not permissible.
- Oversized shirts that present a safety concern or reflect gang style are not acceptable.

- If hats (including visors) are worn, students are only permitted to wear their specific school, high school area related hats or solid black or blue hats. All hats must be worn facing forward at all times. All other hats are unacceptable. Hats and/or caps and/or sunglasses must be removed in the classrooms or offices. Specific clothing and hats determined by the District or school site to be gang related or inappropriate apparel are not acceptable.

ATHLETIC PRACTICES & GAMES

The schedule for games will be included with the athletic sports packet distributed at the beginning of the school year. Games are usually on Fridays, with the exception of the following Thursday game on Nov. 16 and Dec. 21 and March 21. Game times will be the same as Friday.

- **Practices – Mon., Tues., Thurs. – 2:50 PM-3:50 PM**
- **Games/Fall & Winter Seasons - 2:00 PM– JV, 3:00 PM – Varsity**
- **Games/Spring Season - JV 2:00 PM, Varsity SB/BB-2:45 PM, Varsity VB-2:45 PM, game times are subject to change.**

ASSISTANCE

Fugman Elementary School prides itself on being a community resource. If you have specific needs that are beyond the normal scope of the school community, we may be able to help. We have many county-wide resources that we can get in touch with to help you with specific situations. Contact school administration to access these resources. The staff members are on site to help you and can be contacted at 327-8700 or by email using the following format: janedoe@cUSD.com. The school administration is the primary contact for complaint handling.

DATES TO REMEMBER:

- All Wednesdays K-6 – Early Release Schedule
- August 21 – First Day of School
- August 22 –Principal’s Parent Meeting, 5:30, MPR
- August 22- Fugman Back to School Night, 6:00PM -7:00 PM
- September 4 – Labor Day Holiday-No School
- October 20 – End of First Quarter
- October 27 – Elementary Conference Day-No School
- November 10 – Veteran’s Day Holiday - No School
- November 20-24 – Thanksgiving Holiday
- December 25 – January 8 – Winter Recess - No School
- January 15 – Martin Luther King Holiday - No School
- January 19– End of the Second Quarter (1st Semester)
- February 12 – Lincoln Holiday- No School
- February 19 – Washington Holiday- No School
- March 13 – Open House Upper Grades
- March 14- Open House Primary Grades
- March 25 - April 1– Spring Break – No School
- April 5 – End of the Third Quarter
- May-June - SBAC State Testing & District Testing
- May 27 – Memorial Day Holiday –No School
- June 7 – Last Day of School (Early Release Schedule)

Fugman Staffing List

Jeremy Pierro -----	Principal
Jamie Smith -----	GIS /TSA
Rhonda Davis -----	Office Manager
Liz Davis -----	Registrar/Attendance
Natalie Hovannisian -----	School Nurse
Faviola Arvizu -----	Health Aide
Paneet Bath/Karin Kawagoe -----	School Psychologist
Alyssa Lemos-----	Speech-Language Pathologist
Carrie Mueller -----	Library Technician
Jeanne Wogan -----	Library Technician
Anna LaMattina -----	Transitional Kindergarten AM
Jennifer Reynolds -----	Transitional Kindergarten PM
Tammy Dornay -----	Kindergarten/AM
Kristy Enos -----	Kindergarten/AM
Laurel Hager -----	Kindergarten/PM
Stacey Anderson -----	Kindergarten/PM
Amy Zuniga -----	First Grade
Elizabeth Crouch-Gonzalez -----	First Grade
Brooke Book -----	First Grade
Lauren Everson -----	First/Second Grade
Julie Rapier -----	Second Grade
Christina Gagnon -----	Second Grade
Kristin Lozano -----	Second Grade
Melanie Ennis -----	Second Grade
Andrea Macias -----	Third Grade
Ken Engel -----	Third Grade
Salley Georgouses -----	Third Grade
Shirley Hales-----	Third Grade
Kent Younglund -----	Third Grade
Kim Ross -----	Fourth Grade
Katie Tomcak -----	Fourth Grade
Lacey Cox -----	Fourth Grade
Larissa Hankla -----	Fourth Grade
Stephanie Carroll -----	Fifth Grade
Joe Frates -----	Fifth Grade
Brooke Jackson -----	Fifth Grade
Brittany Collins -----	Fifth Grade
TBA -----	Sixth Grade
Denelle Critzer -----	Sixth Grade
Caitlyn Bone -----	Sixth Grade
Hannah Rogers -----	RSP Teacher
Cassidy Fuller -----	SDC Teacher
Kelcy Maio -----	SDC Teacher
Lesley Bannister -----	Choir Teacher
Erik Dewhirst -----	Band Teacher
Francisca Preciado -----	Orchestra Teacher
Kayla Unruh -----	Campus Club
Shanna Little -----	Food Services Supervisor
Carlos Zermeno -----	Plant Supervisor
Kong Vang -----	Night Custodian
Steven Yang -----	Night Custodian
Darin Tockey -----	CN Area Assistant Superintendent