

Fugman Elementary Exemplary BLOCK F Award



“Children are our most precious resource!”

Clovis Unified School District
Eimear O’Farrell, Ed. D., District Superintendent

PHILOSOPHICAL STATEMENT

The school plays an important role in preparing children to lead successful and happy lives. This entails much more than merely teaching skills and imparting knowledge. The school must also provide a wide range of experiences for children and a framework within which their attitudes toward themselves and their environment can take shape. In essence, the school is a laboratory where children should assume a variety of roles and engage in diverse experiences in order to explore and develop the many facets of their unique personalities and talents. It stands to reason that a child who has had a broad base of participation in school activities and who has learned how to participate in a variety of settings will have a better understanding of his/her interests and abilities than one who has not. Moreover, there is strong evidence to suggest that such a child will be more apt to develop poise, self-confidence, and well-roundedness, which are essential ingredients in exercising freedom of choice and decision-making as an adult.

The **EXEMPLARY BLOCK "F" AWARD** has four functions. First, it is a vehicle to motivate students to become active participants in the activities of their school. Second, it is a blueprint for parents and teachers to use in planning, encouraging and setting goals with children regarding their involvement in school activities and programs. Third, it is a means of defining and affirming responsible, well-rounded individuals. Fourth, it is a significant form of recognition for students who have met the criteria for this award.

Planning and commitment are the key factors in earning this award, not necessarily ability and talent. This handbook outlines the criteria for achieving the **Block "F."** We hope that it will be useful to parents, teachers, and students working together in pursuit of a worthwhile goal.

OVERVIEW

The Exemplary Marlin Award is the highest award a student may earn at Fugman Elementary. The **Block "F"** is available to fourth, fifth, and sixth grade students and is awarded after the end of the third quarter at our Block "F" Award Program.

The criterion for earning this award reflects a broad base of participation, achievement, and service. In order to earn the Block "F," a student must complete the required number of items in each of the following categories:

Mind – Academic Performance: 6 Items Needed (items must be achieved in Quarters 1, 2, & 3)

Mind – Academic Challenge: 1 Item Needed

Body – Athletics: 5th/6th graders - 3 Items and 4th graders – 2 Items Needed

Spirit - Leadership & School Service: 3 Items Needed

Spirit – PBIS Behavior Program: 1 Item Needed

Spirit - Performing Arts: 5th/6th graders - 2 Items and 4th graders– 1 Item Needed

Spirit - Community Involvement: 1 Item Needed

The purpose of this award is to recognize those well-rounded individuals, who exemplify the qualities that Fugman hopes to foster in all of its students, namely: (1) the desire for self-improvement; (2) dedication and commitment in reaching for goals; (3) concern for and service to others; and (4) the willingness to be a positive role model to others.

The word **EXEMPLARY**, in fact, means: (a) *deserving imitation*; (b) *servng as an example*; and (c) *worthy of being a model*. Fugman strives to instill outstanding character development, citizenship, and leadership qualities in all students.

A student need not be a "superstar" to earn this award; however, he/she must be an active and enthusiastic participant in the activities of the school, engage in the pursuit of excellence, and meet certain standards of achievement and performance. Individuals earning this prestigious award receive the **Exemplary Block "F"** plaque presented at a special program in their honor. The Exemplary Award Program has a positive impact on both individual students and the total school program in the Clovis Unified School District in the following ways:

- Many students who had been reluctant to participate or try new activities have now become much more active and involved.
- The quality of student participation has improved as students have taken the responsibilities and commitment of their involvement more seriously.
- It has provided parents and teachers with a means to identify students who either were too heavily involved in school activities or not involved enough resulting in the ability to offer appropriate guidance.
- Parents, teachers, and students have begun to view the "school-life" of a student as a total picture, not isolated bits and pieces.
- Students are acknowledged for serving as role models who demonstrate exemplary leadership and character on a daily basis.

It is our hope that all students will actively pursue this award, making it a part of their planning for their total school experience. Whether or not the student actually receives the award, striving for it will hopefully enrich and enhance his/her educational foundation.

In the sections that follow, specific guidelines and requirements governing how items are earned in each category are discussed. We encourage students, parents, and teachers to work as shareholders with students in planning and setting goals.

We appreciate the input and participation and the support of the Fugman Community as we work to make the concept of this award meaningful to students and an important thread in the fabric of the Fugman Educational Program. Block F students represent the best Fugman has to offer!

Jennifer Thomas
Principal

Katie Doherty
Teacher on Special Assignment

General Guidelines

1. The student must complete the activity's guidelines to be signed off on an item.
2. All activities must be completed by the May 18th deadline. All sign offs in the Mind Category must be earned in Quarters 1, 2, or 3.
3. The student will obtain the advisor's/coach's signature to confirm that the activity was completed.
4. The student must complete the correct number of items in each area to be eligible for Block F.
5. Each check off item will only be counted once.
6. The office will not accept the application for consideration without the teacher's signature.
7. Students must earn the SWIM event Quarters 1, 2, and 3, and have no majors in Quarter 4 up until the night of the event to qualify.
8. Any student who is suspended from school will be disqualified from earning the Block F Award.
9. Students who are referred to the office may be disqualified from the Block F Award up until the night of the event as determined by Administration.
10. Final consideration for Block F is processed through Administration.
11. All deadlines are final and late or incomplete submittals will **NOT** be accepted.

Mind: Academic Performance – 6 Items Needed

Classroom Teacher signs off the following Mind – Academic Performance Items:

GPA REQUIREMENTS

Principal's Honor Roll- 4.0 Cumulative GPA Needed for Quarter and no "N's" on report card in citizenship or PE.
High Honor Roll - 3.5-3.99 Cumulative GPA Needed for Quarter and no "N's" on report card in citizenship or PE.
Honor Roll - 3.0-3.49 Cumulative GPA Needed for Quarter and no "N's" on report card in citizenship or PE.

PERFECT ATTENDANCE (Cumulative)

In order to be signed off for the Perfect Attendance item, students must adhere to all of the following:

- Perfect Attendance is defined as "No Absences".
- Students who enroll in Independent Study are not candidates for the Perfect Attendance Award. Independent Study is considered an excused absence by the district and eliminates the student from earning the Perfect Attendance Award.
- Students can earn Perfect Attendance for Quarters 1, 2, & 3, however, the sign off is cumulative. In order to be signed off for Perfect Attendance for Quarter 2, you must have Perfect Attendance Quarter 1. To earn Perfect Attendance for Quarter 3, you must have Perfect Attendance Quarters 1, 2, & 3.

GRADE LEVEL Benchmark

In order to be signed off for this item, the student must adhere to all of the following:

- complete one of CUSD's Benchmarks in Reading, Writing, or Math
- perform at or above Grade Level (Exceeded Standard or Standard Met)

SPARTHENIAN READER POINTS

In order to be signed off for this item, the student must adhere to all of the following:

- earn 85% of the required Grade Level Points for Sparthenian Reader at an 85% pass rate
- see Guidelines for AR Program regarding specific grade level requirements

85% of Grade Level Points	
4 th	55.3
5 th	74.8
6 th	102

It is important to note that receiving the Sparthenian Reader point for Block F **does not** mean your child has earned the Sparthenian Reader Award. To earn the Sparthenian Reader Award, students must earn the entire points assigned for their grade level with an 85% pass rate.

PRINCIPAL MATH ALL STAR

In order to be signed off for this item, the student must adhere to all of the following:

- meet the requirements for your child's specific grade level to earn this award from your teacher (Please see your child's teacher for the grade level requirement)

Mind: Academic Challenge – 1 Item

SCIENCE FAIR PARTICIPATION

In order to be signed off for this item, the student must adhere to all of the following:

- apply to be involved in Science Fair
- attend Science Fair meetings
- know how to access Science Fair resources on the school's website
- know how to download Science Fair forms in the school's library
- conduct an original Science Fair experiment
- keep a Science Fair binder
- complete an original Science Fair board project of high quality (as determined by instructor)
- complete **ALL** of the requirements for Science Fair as discussed at the Science Fair Meeting
- Science Fair teacher signs off for Block F credit

HISTORY DAY PARTICIPATION

In order to be signed off for this item, the student must adhere to all of the following:

- apply to be involved in History Day
- attend History Day meetings
- complete and enter a History Day project of high quality (as determined by instructor) in the Fugman's History Day Fair.
- complete **ALL** of the requirements for History Day as discussed at the History Day Meeting
- History Day teacher signs off for Block F credit

DESTINATION IMAGINATION (DI)

Destination Imagination is an organized activity where students form teams, which are challenged to find practical solutions to a variety of hypothetical problems. Teams from throughout the area compete on both long-term projects and spontaneous problem solving.

In order to be signed off for this item, the student must adhere to all of the following:

- participate in one DI Team Challenge
- participate in one district level competition
- complete **ALL** of the requirements for DI as discussed at the DI Meeting
- DI Teacher/Coach signs off for Block F credit

ROBOTICS PARTICIPATION

In order to be signed off for this item, the student must adhere to all of the following:

- participate on a Fugman Robotics team
- participate in a district level competition
- complete **ALL** of the requirements for Robotics as discussed at the Robotics Meeting
- Robotics Teacher/Coach signs off for Block F credit

SPELLING BEE

In order to be signed off for this item, the student must adhere to all of the following:

- Take the district written spelling test to try-out for the Fugman Spelling Bee Team
- Earn one of the top four scores in each grade level in order to be placed on the team
- Complete **ALL** of the requirements for Spelling Bee as discussed at the Spelling Bee Meeting (i.e. practice attendance requirements)
- Spelling Bee Teacher/Coach signs off for Block F credit

BODY: ATHLETICS – 5th & 6th graders – 3 items / 4th Graders – 2 items

Fugman provides a variety of athletic programs for students. The goals of our athletic program are: (1) to provide opportunities for students to participate in and experience athletic competition at levels and in contexts appropriate to their needs, experience, and skill, (2) to teach and develop proficiency in the skills associated with each sport in contexts appropriate to the student's needs, and (3) to develop the personal qualities of discipline, commitment, teamwork, and sportsmanship associated with being a member of a team. The sports programs at Fugman are an important part of the overall instructional program aimed at developing the well-rounded individual. All students in the upper grades are encouraged to participate. Students who enter their sport season with a 2.0 GPA will be required to complete and submit a weekly progress report to give to their coach. Please see the Athletic Handbook on policy regarding student athletes and grades.

- Students who participate in athletics will be placed on "A", "B", or "C" teams based on skill level, experience, and participation except track. To earn Track item credit, athlete must qualify for the in-house track meet. (See Athletic Handbook for specifications)
- Participation on a team for the full season must be in accordance with the athletic "**Code of Participation.**" Team membership is open to all students who want to participate however, in some

cases students must “tryout” for roster positions on the teams due to league rules and the limited space available on playing fields.

- **Students who enroll at Fugman after the season has begun** may receive credit if they participate for at least 50 percent of the season.
- The coach must sign off for participation.
- Cheerleaders can earn up to two Block F points for participation throughout the year. One point will be earned for participation in all onsite duties including practices, sign painting, and games. The second point will be earned for participation in all cheer activities outside of school including Muffins with Mom or Donuts with Dad, Spirit Night, Broncomania, and the football carnival. Cheerleaders are able to miss one of the outside school activities to still be eligible for the second Block F point as long as the absence was approved prior to the event.

<u>FALL</u>	<u>WINTER</u>	<u>SPRING</u>
Cross Country (4 th /5 th /6 th)	Girls Basketball (5 th /6 th)	Boys Baseball (5 th /6 th)
Football (5 th /6 th)	Boys Basketball (5 th /6 th)	Girls Softball (5 th /6 th)
Girls Volleyball (5 th /6 th)	Wrestling (4 th /5 th /6 th)	Boys Volleyball (5 th /6 th)
Cheer Squad (5 th /6 th)	Cheer Squad (5 th /6 th)	Track (4 th /5 th /6 th)
		Cheer Squad (5 th /6 th)

INTRAMURAL PARTICIPATION

The Intramural Sports program is designed for students who do not participate in the after-school interscholastic program. Intramural games are played during the lunch recess on designated days of the week. Participation in the intramural sports program means:

- Intramurals generally occur between September and May (Please follow the Marlin Messenger and/or the marquee)
- Student must sign up to be on an intramural team roster.
- Student must participate in ALL scheduled activities and/or games.
- The Teacher/Coach signs off for Block F credit.
- Participation for Block F credit can only occur one time per year.

SPIRIT: LEADERSHIP & SCHOOL SERVICE – 3 Items Needed

A completed Student Leadership Form is required in order to receive credit for this area.

STUDENT COUNCIL

In order to check off this item, the student shall:

- run for a student body office in the fall or spring (Even if not elected, student earns 1 item only)
- be elected to a student body office and serve for the full term in accordance with the "**Code of Participation**" in the fall or spring, student shall earn only 1 item
- submit the form to the Student Council Teacher/Advisor for sign off

LIBRARY MONITOR

A Library Monitor completes tasks such as working at the circulation desk, shelving books, assisting students and visitors, tidying the library and other jobs as assigned. Sign-ups for Library Monitor will only occur **once per quarter**. Application deadlines are final. Late applications will not be accepted.

In order to check off this item, the student shall:

- apply on the designated days (once per quarter) and be selected by the Librarian
- be selected and serve as a library monitor for the entire semester
- work in the Library Media Center for a minimum of 10 days at both recesses
- complete the 10 day minimum prior to the Block F turn in deadline
- submit the Block F form to the Librarian/Library Media Teacher for sign off
- be signed off for Library Monitor only one time during the school year
- complete all 10 days prior to the deadline for submitting the application

CROSS AGE TUTOR

Cross Age tutoring involves students providing academic help to other students. A Cross Age tutor may be involved in working with another student in his/her classroom or a student in another classroom, usually a lower grade. The Cross Age tutoring experience is 10 days and is to be done with the same teacher. It is well established that cross age tutoring is mutually beneficial to both the tutor and the child being helped. Further, cross age tutoring enhances the concept of cooperative learning and the sense of the school family. Students wanting to be a Cross Age Tutor should email the teacher they are interested in working for or speak to them before or after school. Classroom time should not be disrupted to set up Cross Age Tutoring.

In order to check off this item:

- The teacher must validate that the student has constructively worked with and assisted another student for at least 10 days.
- The 10 days must be completed with the same teacher.
- Students will not be involved in Cross Age tutoring in any way that it is detrimental to their own learning progress.
- Cross Age tutoring assignments will be specific in nature, controlled, and scheduled by the teacher.
- The teacher for which the tutoring is being done must be the person signing off for Block F credit.

SAFETY MARLIN

The Fugman Safety Patrol is open to students in grades 4-6. The Fugman Safety Patrol assists with supervision and encouragement of school rules.

In order to check off this item, students shall:

- serve on the Student Safety Patrol in accordance with the Code of Participation for the entire quarter
- complete the training and fulfill all duty requirements (10 day minimum)
- sign in on each duty day
- submit the Block F form to the advisor for sign off

CUSTODIAL HELPER

A custodial helper completes tasks and assists the custodian with duties as required. Sign-ups for Custodial Helper will only occur **once per quarter**. Application deadlines are final. Late applications will not be accepted.

In order to check off this item, the student shall:

- Apply and be selected by the custodian
- Be selected to serve as a custodial helper
- Work for the custodian for a minimum of 10 days at both recesses
- Submit the Block F form to the custodian for sign off
- Only be signed off for Custodial Helper one time during the school year
- Complete all 10 days prior to the deadline for submitting the application

LUNCH HELPER

In order to check off this item, the student shall:

- Make the classroom teacher aware they are interested in being a Lunch Helper for Block F credit
- Be selected to serve as a lunch helper
- Work for the cafeteria for a minimum of 5 days
- Submit the Block F form to their classroom teacher for sign off (The classroom teacher will be in charge of maintaining records of days worked.)
- Only be signed off for Lunch Helper one time during the school year.

SPIRIT: CHARACTER COUNTS PROGRAM – 1 Item Needed

CHARACTER COUNTS (CC) AWARDS

In order to check off this item, the student shall:

- Earn the quarterly SWIM event for Quarters 1, 2, and 3.
- Have no majors in the 4th quarter when submitting Block F Forms (May).
- Submit the Block F form to the teacher for sign off.

Students will be eliminated from earning the Block F award if they are suspended from school at any time up until the night of the event and may be eliminated if referred to the office (as determined by Administration).

SPIRIT: PERFORMING ARTS - 5th/6th graders - 2 Items and 4th graders – 1 Item Needed

Participation in the performing arts improves the whole student. It is an outlet for creativity, and the opportunity to become skilled in a craft.

The following activities qualify for **Block F** credit:

Band/Orchestra

- Student must complete the entire year of band/orchestra instruction.
- Student must perform at all school band/orchestra events, and pass all required skills tests.
- Communication with music teacher must be provided if missing an event at least 1 week prior and valid reason must be identified.
- The band/orchestra director's signature is required to receive credit for Block F.

Choir

- Student must complete the entire year of choir instruction.
- Student must perform at all school choral events.
- Communication with music teacher must be provided if missing an event at least 1 week prior and valid reason must be identified.
- The choir director's signature is required to receive credit for Block F.

Art, Poster, or Essay Contest

Students may complete an art piece, a poster, or an essay for a community, school, or district sponsored contest.

- Contest entry must be approved by the classroom teacher and be submitted on time.
- Teacher's signature is required to receive credit for Block F.

Oral Interpretation Performance

Students will have an opportunity to participate in a school performance.

- Student must sign up and attend all required rehearsals.
- Students must participate in all of the school's productions.
- The director's signature is required to receive credit for Block F.
- Students must follow all of the requirements as discussed at the Oral Interp. meeting.

Drama Performance

Students will have an opportunity to participate in a school play.

- Student must sign up and attend all required drama rehearsals.
- Students must participate in all of the school's drama productions.
- Drama teacher's signature is required to receive credit for Block F.
- Students must follow all of the requirements as discussed at the Drama Meeting.

SPIRIT: SERVICE LEARNING – 1 Item Needed

The goal behind the Service Learning section is to encourage children at a young age to be positive contributors in our community. Students must commit to **3 hours** of community service during the school year at a Community Organization. **Please clear your organization with your child's teacher prior to service.**

Examples include, but are not limited to the following:

- SPCA
- Community Food Bank/Poverello House
- River Clean Up
- City Marathon to benefit non-profit
- Boys and Girls Club
- Community Outreach Project

- Marjorie Mason Center
- Leukemia/Lymphoma Society

In order to check off this item, students shall:

- Be actively involved in a community organization by volunteering a minimum of 3 hours within the school year.
- Work with their teacher for approval prior to service.
- Complete the Service Learning Form.
- Complete one item in this category.
- Collect a signature from a representative from the organization for the Service Learning Form. Parent or guardian may not sign the Service Learning Form verifying hours of service.

CODE OF PARTICIPATION

"Being the Best We Can Be"

The Fugman Co-Curricular program is an integral part of our total school program. It is an opportunity to allow all students to acquire progressively the skills, knowledge, and attitudes that lead to maximum development within their individual capabilities. It also affords the child an opportunity to develop social skills needed in order to be a well-adjusted individual. When students elect to participate in a co-curricular program (i.e., chorus, sports, etc.), they must recognize that they have assumed certain responsibilities and obligations to the coach/advisor, to the members of the activity, and certainly to themselves.

Fugman School will maintain a "no cut" policy for all athletic teams. We encourage each child who has a desire to be part of a team while giving each individual the maximum amount of playing time possible.

Upon entering any sport or other co-curricular activity, students agree to participate in accordance with the Code of Participation. The code is enforced commencing with the second week of practice.

- Students are required to attend practice/rehearsal as established for the activity. Absences or tardies may be excused as with classroom attendance. The participant has the obligation to clear these with the teacher or coach.

- Students joining a sport or other co-curricular activity will be given one-week grace period to determine whether they wish to continue with the activity throughout the entire season. The student and/or athlete will not arbitrarily or unilaterally "quit" a sport, activity, band, chorus, etc. After the grace period, the student may drop the activity only after consultation between the student, parent, coach or advisor and principal.

- Students are expected to respect and properly care for all property and/or equipment issued in conjunction with the activity. Team uniforms are the property of the school. Students who negligently lose or cause undue damage to a uniform will be charged for its replacement.

- Students will maintain a satisfactory level of scholarship ("C" average) and demonstrate satisfactory behavior and citizenship.

CODE OF ETHICS

1. The student will be respectful of his/her teammates, opponents, and all supervising adults.
2. The student will contribute as well as encourage others to contribute in their efforts towards team success.
3. The student should inspire competitiveness in teammates without personal antagonism toward the opposing team.
4. The student will be a gracious and humble winner.
5. The student will elect to place team betterment over individual accomplishment

CERTIFICATION OF AWARD RECIPIENTS

STUDENT'S RESPONSIBILITY - STEP ONE

1. All students in grades 4-6 will complete the Declaration for Candidacy form and submit by the due date, as well as maintain the Block "F" worksheet throughout the school year by adhering to all sign up, sign off, and due dates.
2. Each student will complete appropriate forms and gather signatures as required prior to due date.
3. Students registering credit in the "Service Learning" category must receive approval from their teacher prior to service with an organization as well as turn in the Service Learning Form
4. Each student will turn in his/her completed form to the teacher by the specified date.

TEACHER'S RESPONSIBILITY - STEP TWO

1. The teacher, advisor or coach will monitor and review the completed form with all students quarterly.
2. The teacher will review the students'/class' progress and goals on a periodic basis.
3. The teacher will verify all category items and signed forms.
4. The teacher will submit the forms of those who have met the criteria for the award to the *Block "F" Certification Committee*.
5. Students whose forms are submitted to the certification committee are considered *CANDIDATES* for the award.

PARENT'S RESPONSIBILITY - STEP THREE

1. The parent will monitor the Marlin Messenger, their child's planner, and the marquee for information regarding Block F.
2. The parent will sit down with the child and plan which activities they will participate in to ensure thoughtful planning.

3. The parent will review their child's progress and goals on a periodic basis.
4. The parent will submit all questions to the classroom teacher as soon as they arise.

BLOCK "F" CERTIFICATION COMMITTEE - STEP FOUR

1. The committee will consist of the principal, the G.I.S., and three lead teachers.
2. The committee will review the forms of all candidates in order to verify accuracy and, more importantly, to ensure consistency in interpretation among the classrooms.
3. The committee will consider all matters where credit may be in dispute and make the decision.
4. The committee will certify and announce the EXEMPLARY MARLINS, inform parents, and schedule the Block "F" Award Program.

"Be the best you can be in Mind, Body, and Spirit"



DECLARATION OF CANDIDACY FORM
DUE DATE: Friday, September 22nd 2017

Earning the Block F Award, the highest award given to elementary students, requires a collective commitment on the part of staff members, students, and parents. Thoughtful planning, organization, and work must occur on the part of each member of this team. The “Declaration for Candidacy” form declares that the student and parent have read this handbook. This declaration means that your child is committing to the Code of Participation and the Code of Ethics. Finally, this form ensures that each member of this team: student, parent, teacher, and Block F Committee Member will commit to the responsibilities delineated on the pages above. Signature of this form does not ensure your child will receive the Block F Award. This form only declares your child’s intent to be a candidate for the Block F award and allows the school to help monitor your child’s progress. This form does not mean your child MUST commit to earning the award. If at any time, you and/or your child decide that earning this award is no longer the goal, please discuss this with your child’s teacher.

By signing this form, I am declaring myself, child, or student, is a candidate in pursuit of the Block F Award. I agree to adhere to the responsibilities set out in this handbook. I am also aware that signing this form does not ensure the Block F Award is granted; rather this is the first step in declaring my intent to attempt to earn the award.

Teacher: _____ Date: _____

Parent: _____ Date: _____

Student: _____ Date: _____